

Events Volunteer

Role Profile



What is an Events Volunteer?

Events volunteers are key to welcoming visitors and delivering a successful event here at Cromford Mills. From family fun weekends to evening talks, if you enjoy interacting with the public, then this role is for you.

Why we want you

We have a varied events programme running throughout the year that we simply could not deliver in the same way without volunteer support.

What will you be doing?

- Assist event organisers in their prior planning and organisation for events including equipment, logistics, signage and research.
- Helping to ensure the smooth running of events including set up and close down.
- Selling tickets and helping to monitor sales throughout the event. This may involve cash handling. (Training will be given).
- You will be eager to learn and develop your knowledge of Cromford Mills to help people get the most out of the event.
- Actively promoting upcoming events and membership of the Arkwright Society and its benefits in your local area.
- Becoming familiar with and following the Arkwright Society's Health and Safety Policy at all times.

You'll need to be:

- Enthusiastic and confident.
- Be willing to have a flexible and versatile approach to providing support wherever and whenever needed.
- Organised, reliable and able to work with minimal supervision.
- Able to work on your own and with a team.
- Warm and friendly and enjoy talking to people of all ages.
- Demonstrate a passion for events at Cromford Mills, its history and the work of the Arkwright Society.
- Able to stay calm in a variety of situations.

What will you get out of it?

- Socialising with lots of interesting people
- Becoming part of a friendly and dedicated team
- Using your great communication skills
- Knowing you are helping a great cause

This role is purely voluntary and this arrangement is not meant to be a legally binding one or an employment contract

- Attending a wide variety of events at Cromford Mills
- Lunch voucher for full day volunteer
- Mileage allowance
- Opportunity to learn more about Cromford Mills

How much time will it take up?

Events take place (daytime and evening) throughout the year, with family fun weekends taking place on selected weekend days throughout the year. You can commit as little or as much time as you wish and this will be discussed with your staff contact.

For your information

Location	Cromford Mills
Volunteer Manager	Hannah Steggles
Staff Contact	Courtney Wright, Events Officer
Support/Training	To work alongside staff and existing volunteers to learn the fundamentals about Event support including customer service training.
Expenses	Out-of-pocket travel costs between home and volunteering place will be paid, and other reasonable expenses agreed in advance. A lunch voucher is available for full day volunteers to use in either of our wonderful cafés.

About Cromford Mill

At Cromford Mill Sir Richard Arkwright constructed the world's first successful water powered cotton spinning mill in 1771. These mills were the first phase in the development of the factory system and led to the Derwent Valley being described as "the cradle of the Industrial Revolution". In 2001 its historical importance was acknowledged when this part of the Derwent Valley became a UNESCO World Heritage Site.

Cromford Mills is not a museum. It is a multi-purpose site with visitor attractions and business tenants all contributing to the working nature of the site.

The site is undergoing a long-term programme of restoration. There is a variety of restaurants, shops, exhibitions and a regular events and schools programme.

Background to the Arkwright Society

The Arkwright Society is a registered charity (515526). The Society was created by a team of people who worked together to research the Mill site for the festival celebrating the bicentenary of Arkwright's arrival in Cromford in 1771. The Society emerged from this to manage the mills, watercourses and associated buildings and eventually purchased the site in 1979.

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